



P.O. Box 5459 ~ Tahoe City, CA 96145 ~ Ph 530-581-8726 ~ Fx 530-581-8756

Agenda and Meeting Notice
FINANCE COMMITTEE MEETING
Wednesday, March 21, 2012 – 11:00 am

The Ritz-Carlton
Bristlecone Room
Dial In Number (530) 562-3131

NLTRA Mission

“to promote tourism and benefit business through efforts that enhance the economic, environmental, recreational and cultural climate of the area.”

Meeting Ground Rules

Be Prepared, Engage in Active Listening, Be Respectful of Others, No Surprises, It is OK to Disagree, Acknowledge Comments, but Do Not Repeat Comments

ITEMS MAY NOT BE HEARD IN THE ORDER THEY ARE LISTED

**Finance
Committee
Members**

NLTRA Board
Allen Highfield
Bill Rock

Committee
Members
Kimberly Frushon
Mike Salmon

Placer County Rep.
Jennifer Merchant

Quorum
3 Committee
members, 1 of
which will be a
Board member

A. Call to Order – Establish Quorum

Public Forum: Any person wishing to address the Finance Committee on items of interest to the Committee not listed on the agenda may do so at this time. It is requested that comments be limited to three minutes, since no action may be taken by the Committee on items addressed under Public Forum.

B. Agenda Amendments and Approval

C. Approval of Minutes – February 15, 2012

D. Discussion and Possible Action to Recommend Approval of the January 2012 Financial Statements

E. Discussion and Possible Action to Recommend Approval of the February 2012 Financial Statements

F. Discussion and Possible Action to Recommend Approval of Remote Deposit Procedure and Implementation of Procurement Card Process

G. Discussion of Proposed 2012/13 Placer County Contract

H. Calendar of Month Agenda Items for Review

1. Update on Chamber Membership software and Intuit Quickbooks implementation

I. Approval of CEO Expenses

J. Follow-up Items from Previous Meetings

K. Committee Member Comments

L. Adjournment

Posted and emailed: March 20, 2012