



north lake tahoe

Chamber | CVB | Resort Association

MEMORANDUM

Date: 9/1/17

TO: NLTRA Board of Directors

FROM: Cindy Gustafson, CEO

RE: Contract with Andy Chapman

NLTRA is currently recruiting for a Tourism Director/Chief Marketing Officer. The initial recruitment closes September 15. We don't anticipate having someone in the position before November. The contract with Andy Chapman for Professional Consulting Services, Strategic Planning and Operational Oversight expires September 12, 2017. We are requesting an extension of the term of the contract through the next Board meeting. This amendment does not increase the previously approved not to exceed budget of \$22,500.

Action requested: Authorization to extend the term of the contract with Andy Chapman through October 6, 2017.