



P.O. Box 5459 ~ Tahoe City, CA 96145 ~ Ph 530-581-8726 ~ Fx 530-581-8756

Agenda and Meeting Notice
FINANCE COMMITTEE MEETING
Wednesday, September 26, 2012 – 9:30 am
Northstar California Board Room

To call-in:

- 1) Dial the Conference Access Number (866) 742-3017
- 2) Enter the Participant Passcode 465132
- 3) Wait to be added to the conference

NLTRA Mission

“to promote tourism and benefit business through efforts that enhance the economic, environmental, recreational and cultural climate of the area.”

Meeting Ground Rules

Be Prepared, Engage in Active Listening, Be Respectful of Others, No Surprises, It is OK to Disagree, Acknowledge Comments, but Do Not Repeat Comments

ITEMS MAY NOT BE HEARD IN THE ORDER THEY ARE LISTED

**Finance
Committee
Members**

NLTRA Board
Allen Highfield
Bill Rock

Committee
Members
Kimberly Frushon
Mike Salmon

Placer County Rep.
Jennifer Merchant

Quorum
3 Committee
members, 1 of
which will be a
Board member

A. Call to Order – Establish Quorum

Public Forum: Any person wishing to address the Finance Committee on items of interest to the Committee not listed on the agenda may do so at this time. It is requested that comments be limited to three minutes, since no action may be taken by the Committee on items addressed under Public Forum.

B. Agenda Amendments and Approval

C. Approval of Minutes – August 22, 2012

D. Discussion and Possible Action to Recommend Approval of the July 2012 Financial Statements

E. FY 2011/12 Audit Update

F. Approval of CEO Expenses

G. Follow-up Items from Previous Meetings

- Potential Tax Penalty was Abated
- FY 2011/12 Tax Return

H. Committee Member Comments

I. Adjournment

Posted and emailed: September 24, 2012

Finance Committee Meeting September 26, 2012

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FINANCE COMMITTEE MINUTES
Wednesday, August 22, 2012 – 10:30 am

The Ritz-Carlton
Bristlecone Room

PRELIMINARY MINUTES

COMMITTEE MEMBERS IN ATTENDANCE: Allen Highfield, Bill Rock, and Mike Salmon

STAFF IN ATTENDANCE: Sandy Evans Hall, Lisa de Roulet, and Kim Lambert

1.0 CALL TO ORDER – ESTABLISH QUORUM

1.1 The meeting was called to order at 10:35 am by Chair Allen Highfield.

2.0 PUBLIC FORUM

2.1 There was no public comment.

3.0 AGENDA AMENDMENTS AND APPROVAL

3.1 **M/S/C (Rock/Salmon) (3/0) to approve the agenda as presented with a closed session added to the end of the meeting.**

4.0 APPROVAL OF MINUTES

4.1 **M/S/C (Rock/Salmon) (3/0) to approve the Finance Committee minutes of July 31, 2012.**

5.0 REVIEW DRAFT FY 2011/12 FINANCIAL STATEMENTS

5.1 Lisa de Roulet reviewed the Draft FY 2011/12 Financial Statements and the variance report. She reported that she spoke to Gilbert Associates (company auditors/tax advisors) regarding the potential IRS tax penalty. They were confident that the penalty would be abated and not material enough to accrue in the FY 11/12 Financial Statements.

It was discussed that while the current loss shown in Chamber could not be offset by TOT funds, it can be offset by other income.

Lisa explained some of the variances that were over budget:

- Telephone - more employees have cell phone plans
- Auto – more trips to Auburn and the new visitors center in Reno
- Equipment Support – technological set-up of new VIC
- Professional fees – unanticipated legal fees and assistance from McClintock Accountancy
- Classified ads – added new employees
- Board Functions – outsourcing of minutes when Executive Assistant position was unfilled

The committee discussed Accounts Receivable. Andy Chapman explained that our Mountain Travel Symposium (MTS) partners were billed late, but all are aware of the money owing and will pay. Late conference/group commission payments were addressed. The committee concluded that conference leads should not be given to properties that are more than 90 days in arrears.

6.0 REVIEW AND DISCUSSION OF THE TUESDAY MORNING BREAKFAST CLUB FINANCIAL ANALYSIS

6.1 The Tuesday Morning Breakfast Club (TMBC) financial analysis was discussed. The primary purpose of the TMBC is to provide a forum to disseminate information to the community. The secondary purpose is to have "breakage" to donate to the Community Fund of North Lake Tahoe (CFNLT) for educational purposes. According to the financial analysis, if administrative costs are factored into determining the net, there is not any money left to donate. The committee decided that monthly billing should be eliminated, and guests will pay at the door. Elimination of the monthly billing will decrease administrative costs. The amount charged at the door will be more than the cost of the breakfast, thus allowing for some profit that can be donated to the CFNLT.

7.0 DISCUSSION OF POTENTIAL TAX PENALTY FOR FY 2009/10

7.1 The IRS sent a penalty notice because the 2010 tax return submitted without a signature (see discussion in item 5.1). There is good probability that the penalty will be abated; we will most likely know before the start of the audit.

8.0 APPROVAL OF CEO EXPENSES

8.1 The Chair reviewed the CEO's credit card charges and mileage reimbursement.

9.0 FOLLOW-UP ITEMS FROM PREVIOUS MEETINGS

9.1 At the last meeting, Ron Parson commented that he thought Gilbert Associates was going to provide more services than have been received so far. Lisa de Roulet reviewed the contract and Gilbert Associates has provided all services contracted for.

10.0 COMMITTEE MEMBERS' COMMENTS

10.1 Bill Rock thanked staff for their hard work managing all of the organization's many transitions this year.

10.2 Sandy Evans Hall noted that FY 11/12 was a big year with many projects going forward.

11.0 ADJOURN TO CLOSED SESSION

11.1 The committee adjourned to closed session at 11:37 am to review personnel wages and incentive pay.

12.0 RECONVENE TO OPEN SESSION

12.1 The committee reconvened to open session at 11:55 am reported that the proposed plan for wage increases and incentive pay was approved.

13.0 ADJOURNMENT

13.1 The meeting adjourned at 11:56 am.

Submitted by:
Kim Lambert
Accounting and Human Resources Assistant

NLT Chamber/CVB/ Resort Association
Financial Statements
For the One Month Ending July 31, 2012

North Lake Tahoe Resort Association
Balance Sheet
As of July 31, 2012

	<u>Jul 31, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
1001-00 · Petty Cash	500.00
1003-00 · Cash - Operations Acct #6712	622,412.93
1007-00 · Cash - Payroll Account #7421	17,104.59
1055-00 · Marketing Cooperative Cash	247,908.50
1071-00 · Cash - Infrastructure #8163	47,949.82
1073-00 · UBS Cash	2,825.96
1074-00 · Paine Webber - Infrastructure	6,251.71
1077-00 · Operations Money Market BW	244,658.07
10950 · Cash in Drawer	2,121.82
Total Checking/Savings	<u>1,191,733.40</u>
Accounts Receivable	
1200-00 · Accounts Receivable	117,879.80
1210-00 · A/R - Sales Estimates	859.68
1290-00 · A/R - TOT Funding	680,439.00
Total Accounts Receivable	<u>799,178.48</u>
Other Current Assets	
12000 · Undeposited Funds	224.97
12100 · Inventory Asset	15,408.37
1291-49 · AR TOT Transportation	111,841.23
1291-59 · AR TOT Infrastructure	8,609,665.36
Total Other Current Assets	<u>8,737,139.93</u>
Total Current Assets	10,728,051.81
Fixed Assets	
1700-00 · Furniture & Fixtures	64,990.73
1701-00 · Accum. Depr. - Furn & Fix	-54,081.35
1740-00 · Computer Equipment	59,999.83
1741-00 · Accum. Depr. - Computer Equip	-56,795.08
1750-00 · Computer Software	63,090.87
1751-00 · Accum. Amort. - Software	-54,854.82
1770-00 · Leasehold Improvements	23,283.86
1771-00 · Accum. Amort - Leasehold Impr	-23,284.18
Total Fixed Assets	<u>22,349.86</u>
Other Assets	
1400-00 · Prepaid Expenses	
1430-00 · Prepaid 1st Class Postage	1,692.27
1850-00 · Prepaid Rent - RTIA	10,150.00
1400-00 · Prepaid Expenses - Other	34,358.19
Total 1400-00 · Prepaid Expenses	<u>46,200.46</u>
1410-00 · Prepaid Insurance	10,814.78
Total Other Assets	<u>57,015.24</u>

North Lake Tahoe Resort Association
Balance Sheet
As of July 31, 2012

	<u>Jul 31, 12</u>
TOTAL ASSETS	<u><u>10,807,416.91</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts Payable	775,201.03
Total Accounts Payable	<u>775,201.03</u>
Other Current Liabilities	
2100-00 · Salaries / Wages Payable	
2101-00 · Incentive Payable	6,000.00
2100-00 · Salaries / Wages Payable - Other	59,843.49
Total 2100-00 · Salaries / Wages Payable	<u>65,843.49</u>
2120-00 · Empl. Federal Tax Payable	1,495.59
2160-00 · FUTA Taxes Payable	48.01
2175-00 · 401 (k) Plan	-3,472.87
2176-00 · 401k Profit Sharing	15,434.45
2180-00 · Estimated Vacation Liability	
2180-11 · Est. Vacation Pay Liability -	13,288.04
2180-30 · Est. Vacation Pay Liability 30	17,463.29
2180-41 · Est. Vacation Pay Liability 41	3,191.07
2180-42 · Est. Vacation Pay Liability 42	13,902.07
2180-50 · Est. Vacation Pay Liability 50	3,191.07
2180-60 · Est. Vacation Pay Liability 60	1,074.62
2180-70 · Est. Vacation Pay Liability 70	8,773.04
Total 2180-00 · Estimated Vacation Liability	<u>60,883.20</u>
2190-00 · Sales and Use Tax Payable	
25500 · *Sales Tax Payable	834.12
Total 2190-00 · Sales and Use Tax Payable	<u>834.12</u>
2200-20 · Ski Tahoe North lift tickets	2,857.37
2300-00 · Marketing Cooperative Liabili	247,908.51
2400-00 · Intra-Company Borrowings	-984.31
2400-01 · AFW Suspense Account	-7,766.10
24000 · Payroll Liabilities	4,514.44
2600-00 · Reserves	44,584.00
2650-00 · Unearned Revenues	78,197.21
2700-00 · Deferred Support	221,779.00
2700-41 · Deferred Support-Transportation	60,241.23
2700-50 · Deferred Support - Infra	8,189,232.23
Total Other Current Liabilities	<u>8,981,629.57</u>
Total Current Liabilities	<u>9,756,830.60</u>
Total Liabilities	9,756,830.60

North Lake Tahoe Resort Association
Balance Sheet
As of July 31, 2012

	<u>Jul 31, 12</u>
Equity	
3010-00 · Fund Balance - General	
3010-11 · Fund Balance - General -11	-58,086.49
3010-20 · Fund Balance - General -20	-460,822.39
3010-30 · Fund Balance - General -30	-78,226.34
3010-41 · Fund Balance - General -41	649,867.48
3010-42 · Fund Balance - General -42	-128,568.85
3010-50 · Fund Balance - General -50	2,003,205.74
3010-60 · Fund Balance - General -60	-99,367.44
3010-70 · Fund Balance - General -70	273,822.46
3010-00 · Fund Balance - General - Other	<u>2,490,670.75</u>
Total 3010-00 · Fund Balance - General	4,592,494.92
3100-11 · Fund Balance Restricted	243,110.00
3100-50 · Temp. Restricted Net Assets 5	-4,217,078.00
3200-41 · Temp. Restricted Net Assets 4	49,415.00
32000 · Unrestricted Net Assets	343,803.44
Net Income	<u>38,840.95</u>
Total Equity	<u>1,050,586.31</u>
TOTAL LIABILITIES & EQUITY	<u><u>10,807,416.91</u></u>

North Lake Tahoe Resort Association
Profit & Loss by Class
 July 2012

4:28 PM
 09/25/12
 Accrual Basis

	MARKETING 11	CONFERENCE 30	TRANSPORTATION 41	VISITOR INFORMATION 42
Ordinary Income/Expense				
Income				
4050-00 · Placer County TOT Funding	168,266.00	25,750.00	51,600.00	21,833.00
4200-00 · Memberships	0.00	657.61	0.00	0.00
4250-00 · Revenues-Membership Activities	0.00	0.00	0.00	0.00
4251-00 · Revenue-Tue AM Breakfast Club	0.00	0.00	0.00	0.00
4600-00 · Commissions	0.00	1,987.50	0.00	0.00
46000 · Merchandise Sales	0.00	0.00	0.00	11,513.95
4720-00 · Miscellaneous	0.00	0.00	0.00	0.00
Total Income	168,266.00	28,395.11	51,600.00	33,346.95
Gross Profit	168,266.00	28,395.11	51,600.00	33,346.95
Expense				
5000-00 · Salaries & Wages	21,902.03	15,151.02	5,635.21	19,140.40
5100-00 · Rent	1,593.77	796.91	569.21	9,074.54
5310-00 · Telephone	627.41	172.86	187.90	267.49
5420-00 · Mail - USPS	7.50	77.57	1.80	56.63
5510-00 · Insurance/Bonding	213.27	106.64	71.65	106.64
5520-00 · Supplies	119.54	59.78	42.70	3,042.70
5610-00 · Depreciation	160.32	80.13	57.25	572.54
5700-00 · Equipment Support & Maintenance	112.50	58.50	36.00	308.50
5710-00 · Taxes, Licenses & Fees	0.00	0.00	0.00	0.00
5740-00 · Equipment Rental/Leasing	305.24	230.85	184.84	531.41
5900-00 · Professional Fees	0.00	0.00	0.00	850.00
5941-00 · Research & Planning	0.00	0.00	1,652.87	0.00
5998-00 · Infrastructure Projects	0.00	0.00	0.00	0.00
6420-00 · Special Events	805.67	0.00	0.00	0.00
6423-00 · Membership Activities	0.00	0.00	0.00	0.00
6437-00 · Tuesday Morning Breakfast Club	0.00	0.00	0.00	0.00
6730-00 · Marketing Cooperative/Media	69,596.00	11,166.00	0.00	0.00
6740-00 · Media/Collateral/Production	175.00	0.00	0.00	0.00
8100-00 · Cost of Goods Sold	0.00	0.00	0.00	3,250.41
8300-00 · Board Functions	0.00	0.00	0.00	0.00

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North Lake Tahoe Resort Association
Profit & Loss by Class
July 2012

	11	30	41	42
8500-00 · Credit Card Fees	0.00	0.00	0.00	135.06
8700-00 · Automobile Expenses	0.00	0.00	55.57	261.05
8750-00 · Meals/Meetings	195.28	0.00	0.00	0.00
8810-00 · Dues & Subscriptions	0.00	0.00	0.00	0.00
Total Expense	95,813.53	27,900.26	8,495.00	37,597.37
Net Ordinary Income	72,452.47	494.85	43,105.00	-4,250.42
Other Income/Expense				
Other Income				
4700-00 · Revenues- Interest & Investment	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00
Other Expense				
8990-00 · Allocated	12,301.82	7,277.13	2,980.15	5,371.22
Total Other Expense	12,301.82	7,277.13	2,980.15	5,371.22
Net Other Income	-12,301.82	-7,277.13	-2,980.15	-5,371.22
Net Income	60,150.65	-6,782.28	40,124.85	-9,621.64

North Lake Tahoe Resort Association
Profit & Loss by Class
 July 2012

4:28 PM
 09/25/12
 Accrual Basis

Ordinary Income/Expense	INFRASTRUCTURE MEMBERSHIP			ADMINISTRATION	TOTAL
	50	60	70	70	
Income					
4050-00 · Placer County TOT Funding	5,930.00	0.00		0.00	273,379.00
4200-00 · Membership	0.00	8,607.47		0.00	9,265.08
4250-00 · Revenues-Membership Activities	0.00	367.00		0.00	367.00
4251-00 · Revenue-Tue AM Breakfast Club	0.00	138.00		0.00	138.00
4600-00 · Commissions	0.00	0.00		0.00	1,987.50
46000 · Merchandise Sales	0.00	0.00		0.00	11,513.95
4720-00 · Miscellaneous	0.00	0.00		75.00	75.00
Total Income	5,930.00	9,112.47		75.00	296,725.53
Gross Profit	5,930.00	9,112.47		75.00	296,725.53
Expense					
5000-00 · Salaries & Wages	6,516.07	5,065.23		24,411.75	97,821.71
5100-00 · Rent	569.21	569.21		1,772.52	14,945.37
5310-00 · Telephone	252.91	253.43		389.61	2,151.61
5420-00 · Mail - USPS	2.25	7.55		50.78	204.08
5510-00 · Insurance/Bonding	70.81	70.81		213.27	853.09
5520-00 · Supplies	62.69	791.34		199.10	4,317.85
5610-00 · Depreciation	57.25	57.25		160.32	1,145.06
5700-00 · Equipment Support & Maintenance	36.00	36.00		112.50	700.00
5710-00 · Taxes, Licenses & Fees	0.00	0.00		26.22	26.22
5740-00 · Equipment Rental/Leasing	184.84	350.14		335.30	2,122.62
5900-00 · Professional Fees	0.00	0.00		800.00	1,650.00
5941-00 · Research & Planning	10,375.00	0.00		0.00	12,027.87
5998-00 · Infrastructure Projects	31,592.32	0.00		0.00	31,592.32
6420-00 · Special Events	0.00	0.00		0.00	805.67
6423-00 · Membership Activities	0.00	350.00		0.00	350.00
6437-00 · Tuesday Morning Breakfast Club	0.00	570.00		0.00	570.00
6730-00 · Marketing Cooperative/Media	0.00	0.00		0.00	80,762.00
6740-00 · Media/Collateral/Production	0.00	0.00		0.00	175.00
8100-00 · Cost of Goods Sold	0.00	0.00		0.00	3,250.41
8300-00 · Board Functions	0.00	0.00		492.36	492.36

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North Lake Tahoe Resort Association
Profit & Loss by Class
July 2012

	50	60	70	TOTAL
8500-00 · Credit Card Fees	0.00	395.77	0.00	530.83
8700-00 · Automobile Expenses	55.58	0.00	0.00	372.20
8750-00 · Meals/Meetings	0.00	0.00	0.00	195.28
8810-00 · Dues & Subscriptions	0.00	0.00	880.00	880.00
Total Expense	49,774.93	8,516.73	29,843.73	257,941.55
Net Ordinary Income	-43,844.93	595.74	-29,768.73	38,783.98
Other Income/Expense				
Other Income				
4700-00 · Revenues- Interest & Investment	0.00	0.00	56.97	56.97
Total Other Income	0.00	0.00	56.97	56.97
Other Expense				
8990-00 · Allocated	3,361.34	3,361.34	-34,653.00	0.00
Total Other Expense	3,361.34	3,361.34	-34,653.00	0.00
Net Other Income	-3,361.34	-3,361.34	34,709.97	56.97
Net Income	-47,206.27	-2,765.60	4,941.24	38,840.95

**NLT Chamber/CVB/Resort Association
Statement of Infrastructure and Transportation Activities
For the One Month Ending July 31, 2012**

Current Month Actual	Infrastructure Project Costs	Year to Date Actual
10,375.00	Research/Planning/Infrastructure	10,375.00
1,566.03	Squaw Valley Trail Snow Removal	1,566.03
5,070.29	Visitors Centers Exhibits	5,070.29
24,956.00	Water Shuttle	24,956.00
<hr/> 41,967.32	Total Infrastructure Project Costs	<hr/> 41,967.32
Transportation Project Costs		
1,652.87	Research/Planning/Transportation	1,652.87
<hr/> 1,652.87	Total Transportation Project Costs	<hr/> 1,652.87
<hr/> <hr/> 43,620.19	Total Project Costs	<hr/> <hr/> 43,620.19

July Accounts Receivable

Customer Account	Customer/Business Name	Chamber/Conf		Membership Functions		TMBC		Commissions		AFW		Misc.	
		age	amount	age	amount	age	amount	age	amount	age	amount	age	amount
210.00	A Ceremony of Love	new	210.00										7/1/12 Chamber dues
210.00	A Water Damage Specialist	30	210.00										6/1/12 Chamber dues
110.00	American Red Cross - Capital	new	110.00										7/1/12 Chamber dues
110.00	Anne Poole Weddings	new	110.00										6/1/12 Chamber dues
110.00	Archer Online Marketing	30	110.00			30	36.00						6/1/12 Chamber dues
36.00	Bank of America												6/1/12 Jun - Aug TMBC
325.00	Cal Neva	60	325.00										5/1/12 Chamber dues
225.00	Captain Chris' Fishing Charters	new	225.00			30	36.00						7/1/12 Chamber dues
36.00	CATT												6/1/12 Jun - Aug TMBC
225.00	Christy Hill Lakeside Bistro	new	225.00										7/1/12 Chamber dues
210.00	Cleanwater Day Spa	30	210.00										7/1/12 Chamber dues
300.00	Dorinda's Chocolates												6/1/12 Chamber dues
210.00	DS Construction	90	210.00							90	300.00		9/30/11 (09306) AFW
210.00	Eppic Studios	new	210.00										2/1/12 Chamber dues
225.00	Franciscan Lakeside Lodge	90	225.00										7/1/12 Chamber dues
550.00	Gar Woods Grill and Pier	90	550.00										3/1/12 Chamber dues
210.00	Green Envy	90	210.00										2/1/12 Conference dues
90.30	Hampton Inn & Suites								new				4/1/12 Chamber dues
210.00	High Altitude Fitness	60	210.00										7/31/12 (475) Groups
72.00	Homewood Mtn Resort					30	72.00						5/1/12 Chamber dues
210.00	Incline Pet Care	30	210.00										6/1/12 Jun - Aug TMBC
36.00	John Jones												6/1/12 Chamber dues
36.00	John Wilcox					30	36.00						6/1/12 Jun - Aug TMBC
210.00	Just Imagine Marketing & Desi	30	210.00										6/1/12 Jun - Aug TMBC
110.00	Kidzone	new	110.00										6/1/12 Chamber dues
210.00	Le Bistro Restaurant	90	210.00										7/1/12 Chamber dues
36.00	Mark Moore					30	36.00						1/1/12 Chamber dues
210.00	McBride Stavis Appraisers	30	210.00										6/1/12 Jun - Aug TMBC
36.00	Meeks Bay Fire Dept					30	36.00						6/1/12 Chamber dues
110.00	Mountain High Weddings	30	110.00										6/1/12 Jun - Aug TMBC
13,077.79	NLT Marketing Co-op											30	13,077.79
2,504.10	NLT Marketing Co-op											new	6/30/12 May & June cc
30.00	NLT/Truckee Leadership			90	30.00								7/31/12 July cc exp
72.00	NT Fire Protection District (TC)					30	72.00						11/30/11 (09364) Lunch
2,683.00	Northstar California											new	6/1/12 Jun - Aug TMBC
36.00	Patty Boxeth					30	36.00						AFW reimbursement
110.00	Placer County Assessors Office	new	110.00										6/1/12 Jun - Aug TMBC
36.00	Plumas Bank					30	36.00						7/1/12 Chamber dues
72.00	Pomin's Tahoe Hot Tubs					30	72.00						6/1/12 Jun - Aug TMBC

Accounts Receivable Aging as of 9/20/12

Customer	1 - 30	31 - 60	61 - 90	> 90	TOTAL	For
A Ceremony of Love	0.00	0.00	210.00	0.00	210.00	Chamber dues
A Water Damage Specialist	0.00	0.00	0.00	210.00	210.00	Chamber dues
Administration	0.00	0.00	0.00	41.06	41.06	VIC adjustment
American Red Cross - Capital	0.00	0.00	110.00	0.00	110.00	Chamber dues
Anne Poole Weddings	0.00	0.00	0.00	110.00	110.00	Chamber dues
Bank of America	36.00	0.00	0.00	0.00	36.00	TMBC dues
Bella Affair Catering	225.00	0.00	0.00	0.00	225.00	Chamber dues
Big Brothers Big Sisters	110.00	0.00	0.00	0.00	110.00	Chamber dues
Cal Neva	0.00	0.00	0.00	325.00	325.00	Chamber dues
California Tahoe Conservancy	36.00	0.00	0.00	0.00	36.00	TMBC dues
Christy Hill Lakeside Bistro	0.00	0.00	225.00	0.00	225.00	Chamber dues
Dockside 700	0.00	210.00	0.00	0.00	210.00	Chamber dues
Dorinda's Chocolates	0.00	0.00	0.00	300.00	300.00	AFW booth
DS Construction	0.00	0.00	0.00	210.00	210.00	Chamber dues
Eppic Studios	0.00	0.00	210.00	0.00	210.00	Chamber dues
Filmed at Tahoe	0.00	210.00	0.00	0.00	210.00	Chamber dues
For Goodness Sake	0.00	110.00	0.00	0.00	110.00	Chamber dues
Franciscan Lakeside Lodge	0.00	0.00	0.00	225.00	225.00	Chamber dues
Fred Ilfeld	36.00	0.00	0.00	0.00	36.00	TMBC dues
Gary Davis Group	72.00	0.00	0.00	0.00	72.00	TMBC dues
Golden Sierra Job Training	110.00	0.00	0.00	0.00	110.00	Chamber dues
Granlibakken Resort	72.00	0.00	0.00	0.00	72.00	TMBC dues
Homewood Mountain Resort	72.00	550.00	0.00	0.00	622.00	Conference dues & TMBC dues
Incline Pet Care	0.00	0.00	0.00	210.00	210.00	Chamber dues
Incline Spirits & Cigars	210.00	0.00	0.00	0.00	210.00	Chamber dues
IERS	36.00	0.00	0.00	0.00	36.00	TMBC dues
John Wilcox	36.00	0.00	0.00	0.00	36.00	TMBC dues
Just Imagine Marketing & Design	0.00	0.00	0.00	210.00	210.00	Chamber dues
K.B. Foster Civil Engineering, Inc.	36.00	0.00	0.00	0.00	36.00	TMBC dues
KidZone Museum	0.00	0.00	110.00	0.00	110.00	Chamber dues
Lake Tahoe Lockshop	0.00	210.00	0.00	0.00	210.00	Chamber dues
Loverde Builders, Inc.	36.00	0.00	0.00	0.00	36.00	TMBC dues
Lyn Karol/Coldwell Banker	110.00	0.00	0.00	0.00	110.00	Chamber dues
Margaret Skillicorn	36.00	0.00	0.00	0.00	36.00	TMBC dues
Mark Moore	36.00	0.00	0.00	0.00	36.00	TMBC dues
Martis Camp Club	0.00	225.00	0.00	0.00	225.00	Chamber dues
Meeks Bay Fire Department	36.00	0.00	0.00	0.00	36.00	TMBC dues
Mountain High Weddings	0.00	0.00	0.00	110.00	110.00	Chamber dues
Nor Cal Beverage Company	12,000.00	0.00	0.00	0.00	12,000.00	AFW sponsorship

Customer	1 - 30	31 - 60	61 - 90	> 90	TOTAL	For
North Lake Dog Camp	210.00	0.00	0.00	0.00	210.00	Chamber dues
NLT Marketing Cooperative	0.00	2,504.10	0.00	0.00	2,504.10	Credit card reimb.
North Tahoe Fire Protection Dist.	36.00	0.00	0.00	72.00	108.00	TMBC dues
North Tahoe/Truckee Leadership	0.00	0.00	0.00	30.00	30.00	Recreation lunch
Patty Boxeth	36.00	0.00	0.00	36.00	72.00	TMBC dues
Placer County Executive Office	36.00	0.00	0.00	0.00	36.00	TMBC dues
Plumas Bank	72.00	0.00	0.00	0.00	72.00	TMBC dues
Pomin's Tahoe Hot Tubs	72.00	0.00	0.00	0.00	72.00	TMBC dues
Porter Simon	36.00	0.00	0.00	0.00	36.00	TMBC dues
Rempfer & Associates	36.00	0.00	0.00	24.00	60.00	TMBC dues
Sierra College	0.00	0.00	0.00	110.00	110.00	Chamber dues
Ski Butlers	0.00	210.00	0.00	0.00	210.00	Chamber dues
Squaw Valley Chapel	36.00	0.00	0.00	0.00	36.00	TMBC dues
Squaw Valley Institute	36.00	0.00	0.00	0.00	36.00	TMBC dues
Squaw Valley Resort	72.00	0.00	16,411.00	0.00	16,483.00	MTS contribution
St. Nicholas Episcopal Church	36.00	0.00	0.00	0.00	36.00	TMBC dues
Starbard Enterprises	0.00	0.00	0.00	210.00	210.00	Chamber dues
Suisan Valley Vintners & Growers	500.00	0.00	0.00	0.00	500.00	AFW sponsorship
Tahoe City Chiropractic	36.00	0.00	0.00	36.00	72.00	TMBC dues
Tahoe City Inn	0.00	0.00	0.00	210.00	210.00	Chamber dues
Tahoe Dance School	0.00	0.00	0.00	210.00	210.00	Chamber dues
Tahoe Paddle and Oar	0.00	0.00	0.00	100.00	100.00	Chamber dues
Tahoe TV	0.00	0.00	0.00	225.00	225.00	Chamber dues
The Lighthouse Shopping Center	36.00	0.00	0.00	36.00	72.00	TMBC dues
The O'Dette Mortgage Group	0.00	0.00	0.00	225.00	225.00	Chamber dues
The Office BOSS	72.00	0.00	0.00	0.00	72.00	TMBC dues
The Paper Trail	0.00	0.00	210.00	0.00	210.00	Chamber dues
The Red Wolf Lakeside Lodge	0.00	0.00	0.00	225.00	225.00	Chamber dues
The Resort at Squaw Creek	0.00	202.80	11,816.00	27,963.08	39,981.88	Group commissions
Resort at Squaw Creek - according to its accounting department, a check was cut on Friday, signed on the weekend, and went out Monday, September 24th.						
The Village at Squaw Valley	0.00	4,898.40	0.00	23,497.27	28,395.67	Group commissions
TOCCATA	0.00	0.00	0.00	110.00	110.00	Chamber dues
Truckee River Taxi	0.00	0.00	0.00	210.00	210.00	Chamber dues
Truckee Tahoe Lumber Company	36.00	0.00	0.00	0.00	36.00	TMBC dues
Waters of Tahoe Properties	225.00	0.00	0.00	0.00	225.00	Chamber dues
Wells Fargo Advisors	0.00	0.00	0.00	225.00	225.00	Chamber dues
	14,960.00	9,330.30	29,302.00	55,705.41	109,297.71	

Grey shaded means check is received but not yet deposited.

Cardholder Name: SANDRA EVANS HALL Statement Period: 07/29/12 to 08/28/12
 Account Number: [REDACTED] Statement Closing Date: 08/28/12

News and Updates

DINE OUT & BE GENEROUS - Together, we could raise up to \$4,000,000 to fight cancer. Every time you purchase a meal over \$10 with your Bank of the West MasterCard between July 10 and September 28, 2012, MasterCard will make a donation to Stand Up to Cancer.

Certain terms and conditions apply. This promotion applies to restaurant purchases made with MasterCard cards issued by U.S. financial institutions. Promotion will end when MasterCard meets its \$4 million goal. PIN based, international transactions and returns are not eligible. Stand Up To Cancer is a program of the Entertainment Industry Foundation (EIF), a 501(C)(3) tax-exempt organization. EIF meets all 20 BBB Charity Standards. Stand Up To Cancer and the Stand Up To Cancer Brand Mark are registered trademarks of the Entertainment Industry Foundation. MasterCard, the MasterCard Brand Mark and Priceless are registered trademarks of MasterCard International Incorporated. ©2012 MasterCard.

Transactions						CR=Credit
Tran Date	Post Date	Transaction Description	Reference Number	Amount		
Transaction Activity						
07-27	07-30	CTC*CONSTANTCONTACT.CO	855-2295506	MA	033	\$65.00
08-05	08-06	VZWRLSS*PRPAY AUTOPAY	888-294-6804	CA	429	\$35.00 ✓
08-04	08-07	WOODLUCK LLC	305-6610241	FL	207	\$212.55 ✓
08-08	08-10	ADVENTURE MARKETING	GRANDLEDGE	MI	337	\$62.71 ✓
08-22	08-23	D J*WALL ST JOURNAL	800-568-7625	MA	741	\$66.69 ✓
08-24	08-24	PAYMENT - THANK YOU			000	\$1,590.74 CR ✓
08-24	08-27	INTUIT *18004INTUIT	800-446-8848	CA	966	\$1,391.58 ✓
08-27	08-28	CTC*CONSTANTCONTACT.CO	855-2295506	MA	840	\$65.00

2012 Year-to-Date Totals	
Total fees charged in 2012	\$0.00
Total interest charged in 2012	\$0.00

Year-to-Date Totals include interest and/or fee adjustments.

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
PURCHASES	14.99% (v)	\$0.00	\$0.00
CASH	22.99% (v)	\$0.00	\$0.00

(v) = Variable Rate

12100 275.26
 1750-00 1,391.58
 5320-00/70 35.00
 5530-00/42 65.00
 6432-00/60 65.00
 8810-00/70 66.69
1,898.53

[Handwritten signature]
 8/28/12

Kim Lambert

From: Sandy Evans Hall
Sent: Monday, August 06, 2012 11:56 AM
To: Kim Lambert
Subject: FW: Important Information Regarding Your Verizon Wireless Account

Sandy Evans Hall P.O.M.

CEO/Executive Director



north lake tahoe

Chamber | CVB | Resort Association
Phone: 530-581-8739
Cell: 970-846-6284
sandy@puretahoenorth.com
www.gotahoenorth.com

Lake Tahoe, awarded the #1 U.S. destination with TripAdvisor and #1 winter destination with Orbitz.com!

From: AccountNotify@verizonwireless.com [mailto:eAccountNotify@verizonwireless.com]
Sent: Saturday, August 04, 2012 10:04 AM
To: Sandy Evans Hall
Subject: Important Information Regarding Your Verizon Wireless Account



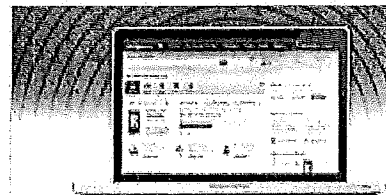
IMPORTANT ACCOUNT INFORMATION FROM VERIZON WIRELESS

Thank you for choosing Verizon Wireless. Your payment is now complete and your session is now in progress.

PAYMENT DATE: 08/04/2012
PAYMENT METHOD: MC XXXX-XXXX-XXXX-4925
WIRELESS NUMBER: X3327
BILL TO: N LAKE TAHOE RESORT SANDRA EVA
PO BOX 5459
TAHOE CITY, CA 96145

Due Now

3 GB Mobile Broadband for a month \$35.00



My Verizon is also available 24/7 assist you with:

- Viewing your usage
- Updating your plan
- Adding Account Members
- Paying your bill
- Finding accessories for your devices
- And much, much more...

Invoice



5331 SW 65 Avenue, Miami, FL 33155
 (305) 661-0241 FAX (305) 661-9574
 www.woodluckllc.com pencils@woodluckllc.com

Order Placed via	Order Date	Order No.
E-MAIL	8/2/2012	129-1109

PAID
08/04/2012

Customer
 North Lake Tahoe
 Vicki Kahn-Visitor Center
 PO Box 1757
 Tahoe City, CA 96145

Ship To
 North Lake Tahoe Resort Assoc.
 100 North Lake Boulevard
 Tahoe City, CA 96145

Terms
 Credit Card Payment

P.O. No.	Delivery Date	Ship Via
	7/31/2012	UPS

Item	Description	Qty	Rate	Amount
5" Color Pencil	Pack/10 #005 C ✓	18	4.00	72.00
5" Lead Pencil	Pack/10 #005 C ✓	10	4.00	40.00
7" Brown Bookmark	Single/1 #700BMB ✓	24	0.50	12.00
Forest Life Pencil	41 pcs only. Out of stock, on full 96 pc set, so I sent you 1/2 a set which is what I had left. ✓	41	1.40	57.40
Pencil Display		1	10.50	10.50
S&H	Sub-Total Shipping & Handling	1	20.65	191.90 20.65

WOODLUCK LLC
 5331 SW 65 AVE
 MIAMI, FL 33155
 PHONE (305) 661-0241

Phone/Web
REPRINT

ID: 70978161 Ref #: 0002
 08/04/12 21:31:25
 Batch #: 013 AVS: ZIP MATCH Z

Cust #: 291109

MASTERCARD
 *****49251

CVV2 Code: MATCH M Invoice #: 291109
 Appr Code: 638143 \$ 212.55
 Amount: \$ 0.00
 Tax: \$ 0.00
 Total: \$ 212.55

I agree to pay above total amount according to card issuer agreement (Merchant agreement if credit voucher)

Merchant Copy
 THANK YOU!
 HAVE A NICE DAY!
 SANDY
 CC

Total	\$212.55
Payments/Credits	\$-212.55
Balance Due	\$0.00

SR

You can now order and view our entire catalog online!
www.woodluckllc.com

SHIPPED: 08/06/2012

F3

Adventure Marketing
 314 Weston St.
 Lansing, MI 48917
 (517) 622-3506 (517) 622-3507 F



Invoice

Date	Invoice #
8/7/2012	25739

08/07/2012

Bill To North Lake Tahoe Resort Vistitor Center PO Box 1757 Tahoe City CA 96145	Ship To North Lake Tahoe Resort Vistitor Center 100 North Lake Blvd. Tahoe City, CA 96145
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P.O. No.	Terms	Due Date	Rep	Ship Date	Shipped	Packaged By
	Visa	8/7/2012	Onlin	8/7/2012	UPS	Carah

Qty	Item	Description	Rate	back orders	Amount
12	01393	Bear Welcome to the Woods Orn			
6	01621	3x6 Lucky Mountains	3.50	0	42.00
6	01841	3x6 At The Lake	2.75	0	16.50
	Shipping	Freight & Handling Charges	2.75	0	16.50
			15.21		15.21

Credit Card

Paid for on your Credit Card Thank you for your business

08/08/2012 09:39:38
 Sale: 18
 Adventure Marketing
 10180 W GRAND RIVER
 GRANDLEDGE, MI 48917
 517-622-3506
 41399800959691

Reference No.: 222114004961
 Auth. Code: 096911
 Response: ZIP MATCH
 AUS Resp.: 0033
 Sequence Number: 2351
 CUSTOMER CODE: 0.01
 TAX: Phone
 Order Type:
 Entry: Manual 2453
 Order #: 62.71
 Total:

Merchant Number: 39980095969
 Terminal ID: 7425267
 Terminal Number: 000

I AGREE TO PAY ABOUT
 TOTAL AMOUNT ACCORDI
 TO CARD ISSUER AGREEM
 (MERCHANT AGREEMENT
 CREDIT VOUCHER)

X..... SIGNATURE.....

MERCHANT COPY

13

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SANDRA EVANS HALL
PO BOX 5459
TAHOE CITY, CA 96145-5459



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	wsj.com/readytoregister
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	081811685051
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August 23, 2012

J CA ACK JET24

Dear Sandra Evans Hall:

Thank you for renewing you subscription to The Wall Street Journal. In addition to delivery of The Wall Street Journal 6 days a week, you are also entitled to full access to WSJ.com – but you have to activate it using the simple instruction above.

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JB205

F4

Kim Lambert

From: Lisa deRoulet
Sent: Monday, September 24, 2012 1:15 PM
To: Kim Lambert
Subject: FW: Your Intuit QuickBooks Order Confirmation

Dear Lisa De Roulet,

Thank you for placing an order with Intuit QuickBooks! We have received your order, and it is currently being processed.

ORDER INFORMATION

Order #: 2000002433029

Order Date: May 02, 2012

Qty	Item	Price
1	Intuit QuickBooks Point of Sale Basic Download New User 1 V10.0	\$329.98
1	HP Hardware with PC HP4000 FlatPanel Kybd/Mouse Expected Ship Date: May 03, 2012 - May 09, 2012 Expected Delvy Date: May 04, 2012 - May 17, 2012	\$800.00
1	Intuit QuickBooks Point of Sale Stand Alone Hardware Telium Pin Pad/CR Card Reader Expected Ship Date: May 03, 2012 - May 09, 2012 Expected Delvy Date: May 04, 2012 - May 17, 2012	\$224.96
1	Intuit QuickBooks Point of Sale Stand Alone Hardware STAR Receipt Printer Expected Ship Date: May 03, 2012 - May 09, 2012 Expected Delvy Date: May 04, 2012 - May 17, 2012	\$164.96
1	Intuit QuickBooks Point of Sale Stand Alone Hardware Cash Drawer Expected Ship Date: May 03, 2012 - May 09, 2012 Expected Delvy Date: May 04, 2012 - May 17, 2012	\$82.46
1	Intuit QuickBooks Point of Sale Stand Alone Hardware 1300 Bar Code Scanner Expected Ship Date: May 03, 2012 - May 09, 2012 Expected Delvy Date: May 04, 2012 - May 17, 2012	\$149.96
	Subtotal:	\$1752.32
	Sales Tax:	\$103.12
	Shipping:	\$0.00
	Total for this Order:	\$1855.44

Please Note: Sales tax calculations are estimated. The final sales tax calculation will comply with local regulations.

Billing/Shipping Information

Bill To: Lisa De Roulet

Amt due \$1,391.58



Department of the Treasury
Internal Revenue Service
Ogden UT 84201-0074

For assistance, call:
1-800-829-0115

Notice Number: CP210
Date: September 3, 2012

Taxpayer Identification Number:
93-1208751
Tax Form: 990
Tax Period: June 30, 2010

110611.104920.0407.010 1 SP 0.450 701

NORTH LAKE TAHOE RESORT ASSOC INC
% KIM LAMBERT
100 NORTH LAKE BLVD
TAHOE CITY CA 96145

Amount You Owe
NONE



110611

Statement of Adjustment to Your Account

Balance Due on Account Before Adjustment	\$40,100.00
Adjustment Computation	
Penalty Decrease - Filing Late	\$40,100.00
Net Adjustment Credit	\$40,100.00
Total Amount You Owe	NONE

This is a result of your inquiry of July 19, 2012.

Status of Your Account (Exam)

This notice isn't the result of an examination of your return. We notify a taxpayer when we select his/her return for examination.

For tax forms, instructions and information visit www.irs.gov. (Access to this site will not provide you with your specific taxpayer account information.)