



TBID Advisory/Zone 1
August 23, 2023, Joint Meeting
Deliberation Timeline

Deliberation Timeline

1. Committee business (8:00 am-8:05 am) – Committee chairs (Jim Phelan)
 - Agenda approval
 - Meeting minutes approval
2. Purpose of the Meeting and Overview (8:05 am-8:10 am) – Tony Karwowski/Erin Casey
 - Outline of the meeting's goals and outcomes.
 - Meeting process and introduction of meeting facilitator
 - Meeting ground rules and “parking lot” approach
3. Presentation of Grant Scoring Results (8:10 am-8:15 am) – Erin Casey
 - Overview of how the scoring exercise was conducted.
 - Presentation of scoring results.
4. Deliberation Session 1 (8:15 am-9:30 am minutes) – Facilitated by Erin Casey
 - Review purpose of primary and secondary proposals by committee
 - Share proposal scores in rank order
 - Review primary projects that overlap with present committee in rank order
 - Review secondary projects that overlap with non-present committees in rank order
 - Public Comment
5. Q&A with Grant Applicants (9:30 am-10:30 am minutes) - Facilitated by Erin Casey
 - Structured time with each applicant limited (e.g., 3-5 minutes).
 - Committee members ask questions, alternating between committees for fairness.
 - Public Comment
6. Break (10:30 am-10:40 am)
7. Deliberation Session 2 (10:40 am-11:55 am) – Facilitated by Erin Casey
 - Continued discussion on potential projects.
 - Use the financial tool for real-time budget considerations.
 - Public Comment
8. Overview of Next Steps and Conclusion (11:55 am-Noon) – Tony Karwowski
 - Discuss follow-up actions.
 - Timeline, responsibilities, and any other logistical details